

**JASMINE STREET HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES
JANUARY 12, 2021**

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MEMBERS PRESENT

Robert Varvel – President
Gregory Verga – Secretary/Treasurer

MEMBERS ABSENT

Gary Jeter – Member at Large

ALSO PRESENT

Dan Saldana

Haven Management LLC

HOMEOWNERS

Per sign in sheet.

I. CALL TO ORDER

1. Robert Varvel, President called the Board of Directors Open Session Meeting of Jasmine Street Homeowners Association to order at 5:00 pm via Zoom meeting.

II. APPROVAL OF MINUTES

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the minutes of November 10, 2020 as submitted. The motion passed 2-0-0

III. LOTS TO LIEN

A motion was made by Robert Varvel and seconded by Gregory Verga to lien the following accounts for nonpayment of assessments in accordance with the association's collection policy:

1. LOT 114 / TRACT 11796-1
2. LOT 165 / TRACT 11796-2
3. LOT 279 / TRACT 11796-3
4. LOT 15 / TRACT 11796-1
5. LOT 211 / TRACT 11796-3

The motion passed 2-0-0

IV. FINANCIALS

1. **Financials** – A motion was made by Robert Varvel and seconded by Gregory Verga to approve the November 30, 2020 Financial Statement as submitted. The motion passed 2-0-0

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V. OLD BUSINESS

A motion was made by Robert Varvel and seconded by Gregory Verga to approve and adopt the Election and Operating rules previously mailed out for member comment. The motion passed 2-0-0

VI. NEW BUSINESS

1. Landscape Service: Due to changes in personnel, a motion was made by a motion was made by Robert Varvel and seconded by Gregory Verga to seek landscaping bids with the following qualifications:

- Licensed, insured with liability and workers compensation insurance
- To include semi annual trimming and skirting of the Oleanders facing seventh street
- Expertise on irrigation system timers installed
- Emergency after hour service response
- Ability to remove trash and debris bags from street cleaning once a week during service day
- Empty trash containers in the greenbelt.

The motion passed 2-0-0

2. Additional Camera Bids Received: A motion was made by Robert Varvel and seconded by Gregory Verga to table consideration of the proposed bids at this time. The motion passed 2-0-0

3. Painting of Block Wall at Telstar entrance from 7th street. A motion was made by Robert Varvel and seconded by Gregory Verga to seek a bid to water blast and prime and paint the block wall, with the Edison easement wall to be considered in the future. The motion passed 2-0-0

4. Next Board meeting. A motion was made by Robert Varvel and seconded by Gregory Verga to hold the next Board meeting in March. The motion passed 2-0-0

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VII. CORRESPONDENCE

None

VIII. HOMEOWNER FORUM

1. The floor was open to homeowners. No homeowners were in attendance.

IX. MEETING OF EXECUTIVE SESSION

1. The following items will be discussed during Executive Session: approval of minutes, owner compliance issues including legal actions for compliance, delinquent report, and review of actions to be taken for collections.

X. ADJOURNMENT

1. A motion was made by Robert Varvel and seconded by Gregory Verga to adjourn meeting at 5:35 pm. The motion passed 2-0-0.

ATTESTED TO: _____

DATE: _____

Respectfully submitted by Haven Management LLC