

**JASMINE STREET HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES  
MAY 8 2018**

1

**MEMBERS PRESENT**

Robert Varvel – President  
Gregory Verga – Secretary/Treasurer

**MEMBERS ABSENT**

**ALSO PRESENT**

Dan Saldana  
Haven Management LLC

**HOMEOWNERS**

Per sign in sheet.

**I. CALL TO ORDER**

1. Robert Varvel, President called the Board of Directors Open Session Meeting of Jasmine Street Homeowners Association, to order at 5:30pm.

**II. APPROVAL OF MINUTES**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the minutes of April 10, 2018 as submitted. The motion passed 2-0-0.

**III. LOTS TO LIEN**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve filing a lien against the following accounts per the Association's published delinquent policy:  
A. Lot 225 / Tract 11796-3,  
B. Lot 299 / Tract 11796-4  
C. Lot 13 / Tract 11796-1.  
The motion passed 2-0-0.

**IV. FINANCIALS**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the financial of March 31, 2018 as presented. The motion passed 2-0-0.

**V. OLD BUSINESS**

1. **Maintenance Notice** A motion was made by Robert Varvel and seconded by Gregory Verga to proceed with a specific review of all fence conditions visible from external common area and proceed with notice to owners for compliance. The motion passed 2-0-0.

**VI. NEW BUSINESS**

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1. **Work Order Tracking Report** – The board reviewed and no action was required.
  2. **Street Review** A motion was made by Robert Varvel and seconded by Gregory Verga to review options on sealing and repairing the streets with the previously approved contractor Elias Bros. Contractors who has been on site with inspection.

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The motion passed 2-0-0

3. **Easement Status** A motion was made by Robert Varvel and seconded by Gregory Verga to notify SCE of the easement issues regarding maintenance responsibilities. The motion passed 2-0-0

**VII. CORRESPONDENCE**

1. Board reviewed correspondence regarding application to the Board of Directors, no action taken.

**VIII. HOMEOWNER FORUM**

1. The floor was open to homeowners at this time.

**IX. MEETING OF EXECUTIVE SESSION**

1. The following items will be discussed during Executive Session: Approval of minutes, owner compliance issues, delinquent report, board e-mail regarding violations and discussion items, payroll review and owner correspondence.

**X. ADJOURNMENT**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to adjourn meeting at 7:15pm. The motion passed 2-0-0.

ATTESTED TO: \_\_\_\_\_



DATE: \_\_\_\_\_

8-14-2018

Respectfully submitted by Haven Management LLC

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