

**JASMINE STREET HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**JANUARY 9, 2018**

**MEMBERS PRESENT**

Robert Varvel – President  
Gregory Verga – Secretary/Treasurer

**MEMBERS ABSENT**

**ALSO PRESENT**

Dan Saldana  
Haven Management LLC

**HOMEOWNERS**

Per sign in sheet.

**I. CALL TO ORDER**

1. Robert Varvel, President called the Board of Directors Open Session Meeting of Jasmine Street Homeowners Association, to order at 5:30pm.

**II. APPROVAL OF MINUTES**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the minutes of November 14, 2017 as submitted. The motion passed 2-0-0.

**III. LOTS TO LIEN**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve filing a lien against the following accounts per the Association's published delinquent policy: Lot 243 / Tract 11796-3, Lot 106 / Tract 11796-1 and Lot 29 / Tract 11796-1.  
The motion passed 2-0-0.

**IV. FINANCIALS**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the financials of October 31, 2017 and November 30, 2017 as presented.  
The motion passed 2-0-0.

**V. OLD BUSINESS**

1. There was no old business to review at this time.

**VI. NEW BUSINESS**

1. **Work Order Tracking Report** – The board reviewed and no action was required.
2. **Micro Surfacing – Discussion** – The board reviewed the article and no action was taken.
3. **Lighting Program**
  - A. A motion was made by Robert Varvel and seconded by Gregory Verga to have James Torrez with Insight Technologies notate the inspection dates on the monthly invoices.  
The motion passed 2-0-0.
  - B. A motion was made by Robert Varvel and seconded by Gregory Verga to have James Torrez with Insight Technologies provide a map of the camera installations to the board.  
The motion passed 2-0-0.

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**4. Urgent and Unforeseen Motion Made on Non-Agenda Item**

- A. Trash Bins** – A motion was made by Robert Varvel and seconded by Gregory Verga for management to order five (5) plastic trash liners and five (5) dome trash bin lids for installation around the tennis court area. Items to be delivered and installed by Lawnmaster. The motion passed 2-0-0.

**VII. CORRESPONDENCE**

1. There was no correspondence to review at this time.

**VIII. HOMEOWNER FORUM**

1. The floor was open to homeowners at this time.

**IX. MEETING OF EXECUTIVE SESSION**

1. The following items will be discussed during Executive Session: Approval of minutes, owner compliance issues and delinquent report.

**X. ADJOURNMENT**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to adjourn meeting at 6:30pm. The motion passed 2-0-0.

ATTESTED TO: 

DATE: 2-13-18  
Respectfully submitted by Haven Management LLC