

**JASMINE STREET HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES**  
**NOVEMBER 14, 2017**

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**MEMBERS PRESENT**

Robert Varvel – President  
Gregory Verga – Secretary/Treasurer

**MEMBERS ABSENT**

**ALSO PRESENT**

James Torres  
Dan Saldana  
Insight Technologies  
Haven Management LLC

**HOMEOWNERS**

Per sign in sheet.

**I. CALL TO ORDER**

1. Robert Varvel, President called the Board of Directors Open Session Meeting of Jasmine Street Homeowners Association, to order at 5:30pm.

**II. APPROVAL OF MINUTES**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the minutes of September 25, 2017 as submitted. The motion passed 2-0-0.

**III. LOTS TO LIEN**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve filing a lien against the following accounts per the Association's published delinquent policy: Lot 162 / Tract 11796-2 and Lot 139 / Tract 11796-2. The motion passed 2-0-0.
2. A motion was made by Robert Varvel and seconded by Gregory Verga for Haven Management LLC to update the reserve study to include replacement of forty-five (45) street lights with LED 18,000 lumens with a five (5) year lifespan and an estimated cost of \$550.00 per light. The motion passed 2-0-0.

**IV. FINANCIALS**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the August 31, 2017 and September 30, 2016 financials as presented. The motion passed 2-0-0.

**V. OLD BUSINESS**

1. **Insight Technologies Cobrahead Light Proposal** – A motion was made by Robert Varvel and seconded by Gregory Verga to approve the proposal to install one (1) cobrahead light for the amount of \$1,366.38. The motion passed 2-0-0.

**VI. NEW BUSINESS**

1. **Work Order Tracking Report** – The board reviewed and no action was required.

**VII. CORRESPONDENCE**

1. There was no correspondence to review at this time.

**VIII. HOMEOWNER FORUM**

1. The floor was open to homeowners at this time.

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**IX. MEETING OF EXECUTIVE SESSION**

1. The following items will be discussed during Executive Session: Approval of minutes, owner compliance issues and delinquent report.

**X. ADJOURNMENT**

1. A motion was made by Robert Varvel and seconded by Gregory Verga to adjourn meeting at 5:40pm. The motion passed 2-0-0.

ATTESTED TO: 

DATE: 1-9-18

Respectfully submitted by Haven Management LLC