

**JASMINE STREET HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING – OPEN SESSION MINUTES
SEPTEMBER 25, 2017**

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MEMBERS PRESENT

Robert Varvel – President
Gregory Verga – Secretary/Treasurer

MEMBERS ABSENT

ALSO PRESENT

James Torres
Dan Saldana

Insight Technologies
Haven Management LLC

HOMEOWNERS

Per sign in sheet.

I. CALL TO ORDER

1. Robert Varvel, President called the Board of Directors Open Session Meeting of Jasmine Street Homeowners Association, to order at 5:30pm.

II. APPROVAL OF MINUTES

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the minutes of August 8, 2017 as submitted. The motion passed 2-0-0.

III. LOTS TO LIEN

1. A motion was made by Robert Varvel and seconded by Gregory Verga to approve filing a lien against the following accounts per the Association's published delinquent policy: Lot 208 / Tract 11796-3 and Lot 257 / Tract 11796-3. The motion passed 2-0-0.

IV. FINANCIALS

1. **July 31, 2017** – A motion was made by Robert Varvel and seconded by Gregory Verga to approve the July 31, 2017 financial as presented. The motion passed 2-0-0.
2. **Budget Review for 2018** – A motion was made by Robert Varvel and seconded by Gregory Verga to approve an increase of \$5.00 per month for the 2018 operating budget. The motion passed 2-0-0.

V. OLD BUSINESS

1. **Insight Technologies Proposal for Alarm System Enclosure** – A motion was made by Robert Varvel and seconded by Gregory Verga to deny the proposal to install a Honeywell alarm system for the surveillance equipment enclosures for the amount of \$527.13. The motion passed 2-0-0.

VI. NEW BUSINESS

1. **Work Order Tracking Report** – The board reviewed and no action was required.
2. **Insight Technologies Cobrahead Light Proposal** – A motion was made by Robert Varvel and seconded by Gregory Verga to table for further review at the next scheduled board meeting. The motion passed 2-0-0.
 - A. **Options and Discussion**
 - a. A motion was made by Robert Varvel and seconded by Gregory Verga to have Insight Technologies install one (1) additional LED light standard at the park area. The motion passed 2-0-0.

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b. A motion was made by Robert Varvel and seconded by Gregory Verga to hire Insight Technologies as their lighting contractor subject to contract submittal and review by the board. The motion passed 2-0-0.

3. Motion on Urgent/Unforeseen Matters

A. A motion was made by Robert Varvel and seconded by Gregory Verga to obtain a proposal from Lawnmaster to fill in the shrubs around the old Tennis Court area. The motion passed 2-0-0.

B. A motion was made by Robert Varvel and seconded by Gregory Verga to approve the proposal submitted by Lawnmaster to remove and stump grind one (1) tree growing on the property line of 16280 Bridgewood Lane and to reconstruct sixteen (16') feet of damaged fencing for the amount of \$1,680.00. The motion passed 2-0-0.

VII. CORRESPONDENCE

1. There was no correspondence to review at this time.

VIII. HOMEOWNER FORUM

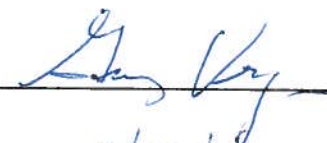
1. The floor was open to homeowners at this time.

IX. MEETING OF EXECUTIVE SESSION

1. The following items will be discussed during Executive Session: Approval of minutes, owner compliance issues, delinquent report and owner correspondence.

X. ADJOURNMENT

1. A motion was made by Robert Varvel and seconded by Gregory Verga to adjourn meeting at 7:00pm. The motion passed 2-0-0.

ATTESTED TO: 

DATE: 11/14/2017
Respectfully submitted by Haven Management LLC